

2011 Mission-Ecclesiastical Remittance Form

Please enclose this form with your check made payable to Albany Presbytery

SEND PAYMENT TO: Albany Presbytery, 1915 Fifth Avenue, Troy, NY 12180

DIRECTIONS FOR FILLING OUT THIS FORM ARE FOUND BELOW

Church _____ City _____

PIN # _____ Date _____ Preparer's Phone _____

Name of Preparer _____ Email _____

Pass Through Mission:

GA Special Offerings:

One Great Hour of Sharing----- \$ _____

Pentecost----- \$ _____

Peacemaking----- \$ _____

Christmas Joy----- \$ _____

Extra-Commitment Opportunities:

Disaster Relief (specify project #) _____ \$ _____

Other ECO (specify project #) _____ \$ _____

Theological Education Fund----- \$ _____

Other Pass Through Mission (please contact office to use this line) \$ _____

Shared Mission

A - Basic Mission Support \$ _____

Check one below:

_____ **Please distribute using the Presbytery Formula:** 30% General Assembly, 5% Synod, 65% Presbytery

_____ **Please distribute these funds as follows:**

General Assembly \$ _____

Synod of the Northeast \$ _____

Albany Presbytery \$ _____

B - Directed Mission Support

Presbytery – Synod - GA Project # _____ Project Name _____ \$ _____

Presbytery – Synod - GA _____ \$ _____

Presbytery – Synod - GA _____ \$ _____

Total Shared Mission (A+B) \$ _____

Ecclesiastical Per Capita (due dates 1/15, 4/15, 7/15, 10/15) \$ _____

Total Amount of Check (Check # _____ Check Date _____) \$ _____

Albany Presbytery Remittance Instructions

The following information will help you to give us accurate remittance instructions and enable us to process your mission and ecclesiastical remittances in the way you intend.

1. Complete the top portion of the remittance form. It is important to provide the name, email address and telephone number of the person preparing the remittance in case of questions. **Receipts will be sent to the church** for each remittance received.
2. Pass Through Mission: Enter the amount being remitted on the corresponding line for each item. For Disaster Relief and other Extra Commitment Opportunities, please give us the project name **AND** provide the account number. If you do not know this information, please contact the Finance Office before sending your remittance.
3. Shared Mission
 - a. Basic Mission Support:
 1. Enter the amount being remitted toward basic mission support.
 2. Check the appropriate box to indicate how the funds are to be distributed. **Since the Presbytery practices equalization, we highly encourage churches to use the Presbytery's formula.**
 - b. Directed Mission Support:

General Assembly, Synod and Albany Presbytery all have mission projects to which your session can direct mission support. The quickest and easiest way to find project information and project #s is on the Internet at <http://pcusa.org/navigation/giving.htm>. [Contact the Finance Office](#) for information about Synod and Presbytery projects.
 - c. Total Shared Mission:

The sum of Basic Mission Support (A) and Directed Mission Support (B) is the amount that will be credited to your church as Shared Mission.
4. Per Capita: Enter the amount being remitted for your per capita payment.
5. Indicate your check number and total check amount.
6. **Effective Immediately: Mail payments to:**

**Albany Presbytery
1915 Fifth Avenue
Troy, NY 12180**

Thank you for your support of Albany Presbytery's ministry and mission

Please Note:

**Payments for Calendars, Mission Yearbooks, Books of Order
and other items specifically ordered through the Presbytery Office
should be paid for with a separate check.**