

Presbytery Council's Mission Review Committee Norms and Goals 2010

OVERVIEW

The Mission Review Committee is a committee of Council consisting of at least five members, with a balance of ministers and elders elected by the Council for a term of three years per class.

Class 2010	Class 2011	Class of 2012
Donna Frischknecht	Jim Reisner	David Moore
	John Moyer	Peter McKinney

Accountability –

The Mission Review Committee is accountable to the Presbytery Council to review and evaluate the programs and operations of our mission partners, to make budget recommendations annually to Council, to engage in study and recommendation of any special matters referred to it by Council, and to report to the stated meetings of Presbytery at which the budget is received and adopted the current state of the mission side of the budget and the finances of the Presbytery, pointing out any concerns the committee may have.

Communication –

Detailed minutes are taken and distributed to members within 10 days of the meeting. Notices of next stated meetings are sent in a timely fashion.

Attendance –

Committee members are needed at all meetings. A committee member will be dismissed after 3 unexcused absences. One notification will be given. Numerous excused absences will be addressed on a case-by-case basis. When members are unable to attend, written updates and reports are to be filed prior to the meeting.

Meeting Format –

The committee meets on the third Thursday. Meetings are held at Saratoga Church at 3 PM. Meetings open and close with devotions. The Chair(s) provide a draft agenda which is subject to amendment by committee members.

Role of Chairs –

The Chair(s) moderate committee meetings. The committee will appoint one member to serve on Council, who may make reports to Council and to Presbytery. The Chair(s) also ensure that members know their responsibilities and have the resources and support needed to fulfill their responsibilities. The Chair(s) ensure the development of a yearly work plan, prepare a budget, which reflects the goals of the committee and the Presbytery, and review the work plan at year's end.

Role of Staff –

The General Presbyter and Financial Manager are staff advisors to the committee. They have voice but no vote in committee meetings. The General Presbyter will generally attend all meetings and assume tasks with the consent of the committee. The Financial Manager will prepare reports on the current financial condition of the Presbytery, distribute the most current financial reports available, and advise the committee of matters of concern.

Role of Members –

Members may expect to spend up two hours at stated meetings and up to two hours on committee work between stated meetings.