

## HOW TO SEARCH FOR INTERIM PASTORS AND DESIGNATED PASTORS

(Companion to “Interim Pastors” and “Steps Toward a Full-Time Interim Pastor”)

### **Interim Pastor Search:**

To use CLC ([www.pcusa.org/clc](http://www.pcusa.org/clc)) to obtain PIFs of potential Interim Pastors, the Interim Search Committee completes a CIF selecting the skills and experience needed and describing the responsibilities for the Interim. While it is not necessary to complete all of the narrative questions, your position will attract more self-referrals from the Internet if you give complete information. If you require a trained Interim Pastor, indicate that in your position description. **If the COM or GP wishes to screen all Interim PIFs before giving them to the search committee, put the contact information of the person you wish to receive the PIFs in the space for PNC contact information.**

Go to the “Diversified” listing on the Opportunities Search to review your Interim position.

When you receive PIFs, screen them carefully to see if they are trained and have experience in Interim ministry if that is your desire (CLC matches the position types, but training and experience must be gleaned from the text.)

### **Designated Pastor Search:**

In a Designated Pastor search, the presbytery COM becomes the primary searching body. Page 92 of the COM Handbook is helpful in describing how the COM appoints some of its members to serve as a Designated Pastor Committee. After the COM has pre-sorted the PIFs and selected those persons it feels can serve the church well, those few “designated” PIFs (maybe 3) are passed on to the church’s elected PNC. The PNC’s work is shortened considerably and the presbytery COM has a stronger role in the selection process.

In order to support that process, Church Leadership Connection was set up to assume that the presbytery will submit the CIF and that all PIFs will go to the presbytery rather than the PNC. The position appears on the Internet as a presbytery DP position with no identification of the church (in order to prevent self-referrals directly to the church).

A 5-digit ID number is assigned for us with DP positions rather than using the OGA PIN for the church.

The decision was made that the GP, who is usually primary staff to COM, should be put in the roles normally occupied by the church – PNC Chair and Session Clerk. If you prefer in the future, the COM Chair could be put in those roles instead when the form is completed. That contact person would sign off on the CIF and then receive PIFs for the presbytery DPC to sort before giving some to the church. Please let us know if you select someone other than the GP as the contact person (call numbers below).

To obtain DP ID number and for other assistance with this search, contact consultants Wilma Scott (ext. 5738) or Marva Miles (ext. 5743).

January 2004/COM 9.1.05