

INTERIM PASTOR AGREEMENT

1. This agreement is made between the Session of the _____ Presbyterian Church of _____ (the "Session"), the Reverend _____ (the "Interim Pastor"), and the Albany Presbytery for the purpose of providing interim pastoral care to the congregation of the _____ Presbyterian Church of _____ as outlined in the attached Position Description.
2. The Interim Pastor will serve as moderator of the Session and Head of the Church Staff. He/She will be responsible for providing pastoral services as outlined in the attached description of the responsibilities of the Interim Pastor.
3. The Interim Pastor will not be involved in any way with the Pastor Nominating Committee, except to ensure that the Committee makes adequate reports to the Session and Congregation concerning the progress of its work. Furthermore, it is understood that the Interim Pastor cannot be a candidate for the position of Installed Pastor of the _____ Presbyterian Church of _____.
4. The goals of the ministry of the Interim Pastor shall be to:
 - Maintain a healthy congregational life
 - Assure the continuity of pastoral leadership
 - Prepare the congregation for a new Installed Pastor
 - Provide administrative leadership
 - Sustain an effective working relationship with Albany Presbytery
 - Any other goals negotiated in consultation with the COM.
5. This agreement is for the period of _____ to _____. The agreement may be extended by mutual consent in consultation with the Committee on Ministry. Both parties intend that this agreement will continue for a minimum of one year. Either party, however, may terminate the agreement with thirty (30) days written notice and concurrence of the Committee on Ministry.
6. The Interim Pastor is employed on a _____ (full-time or part-time; if part-time, indicate hours/week) basis. Vacation time will follow Presbytery policy, as will time allowed for Continuing Education.
7. Compensation and Benefits:
 - Moving Expenses \$ _____
 - Salary \$ _____
 - Housing Allowance/Manse \$ _____
 - Social Security Offset \$ _____
 - Travel and Professional Expenses (IRS rate) \$ _____
 - Study Allowance \$ _____
 - Pension and Medical (Board of Pensions rate) \$ _____

- Medical Reimbursement \$ _____
- Other \$ _____

TOTAL \$ _____

- Vacation (according to Presbytery policy) _____
- Study Leave (according to Presbytery policy) _____
- Maternity Paternity (as necessary according to Presbytery policy)
- EMI as necessary

For the Session of the _____ Presbyterian Church of _____ by

_____ Clerk of Session Date _____

_____ COM Representative Date _____

_____ Interim Pastor Date _____